



DEFENSE LOGISTICS AGENCY
THE DEFENSE CONTRACT MANAGEMENT COMMAND
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IN REPLY
REFER TO

AQOC

MAY 12 1997

**MEMORANDUM FOR COMMANDERS, DEFENSE CONTRACT MANAGEMENT
DISTRICTS**

**SUBJECT: DCMC Memorandum No.97-002 Single Process Initiative (SPI) and New
Contracts (INFORMATION)**


This is an INFORMATION memorandum. It expires when content is included in DLAD 5000.4, Contract Management (One Book), not to exceed one year. Target Audience: All Contract Administration Offices.

SPI has enabled contractors to transition from multiple government-unique management and manufacturing systems to common, facility-wide processes using block change modifications to change all affected contracts in the facility. This process has been a successful means of instituting acquisition reform.

One of DCMC's goals in facilitating SPI implementation is improving the area of SPI and new contracts. Gains made through the implementation of single processes on existing contracts may be lost if new or follow-on contracts revert back to military or federal specifications, or do not allow contractors to propose accepted single processes as substitutes.

The Principal Deputy Under Secretary of Defense (Acquisition & Technology) recently issued new policy which directs that single processes accepted by Management Councils shall be accepted as substitutes for solicitation specifications. A copy of this policy is attached for your information.

Questions regarding this memorandum may be referred to Ms. Marialane Schultz at (703) 767-2471, DSN 427-2471, or via the internet at marialane_schultz@hq.dla.mil.


for JILL E. PETTIBONE
Executive Director
Contract Management Policy

Attachment



ACQUISITION AND
TECHNOLOGY

THE UNDER SECRETARY OF DEFENSE
3010 DEFENSE PENTAGON
WASHINGTON, D.C. 20301-3010



APR 30 1997

MEMORANDUM FOR SERVICE ACQUISITION EXECUTIVES
COMMANDER IN CHIEF, SPECIAL OPERATIONS COMMAND
DIRECTORS OF DEFENSE AGENCIES
DIRECTOR, DEFENSE PROCUREMENT

SUBJECT: Single Process Initiative and New Contracts

Implementation of single processes at contractor facilities has been successful. We have accepted 408 initiatives at 160 contractor facilities and dozens more are under consideration. Companies that have implemented the initiative indicate, however, that some DoD issued solicitations include military or federal specifications for which the government has agreed to accept alternative single processes. In a few instances, companies have been considered nonresponsive when they requested to substitute an accepted single process for a solicitation specification.

The Department of Defense accepts contractor single processes in lieu of specific military or federal specifications, following the decision of a Management Council made up of representatives from the Defense Contract Management Command, Defense Contract Audit Agency, and the Military Departments. When contractors propose Management Council accepted single processes as substitutes for solicitation specifications, those single processes shall be accepted. Exceptions to this policy must be approved at the Head of Contracting Activity/Program Executive Officer (HCA/PEO) level without authority of redelegation. I direct all DoD source selection officials take action to assure this occurs. In addition, the Director, Defense Procurement will promulgate a DFARS provision to provide for contractor identification of previously accepted substitute processes in response to solicitations and the normal presumption of government agreement to the substitution.

R. Noel Longuemare
Principal Deputy

